

**SUFFOLK UNIVERSITY LAW SCHOOL
PRO BONO PROGRAM**

Law Student Acknowledgement of Professional Responsibility

The following Acknowledgement of Professional Responsibility sets forth various expectations and responsibilities of students participating in Suffolk University Law School's Pro Bono Program. By signing this document, you acknowledge and accept these responsibilities.

I, _____, agree that by accepting a pro bono placement, I am making a commitment to fulfill all obligations set forth by the Pro Bono Program and my pro bono placement. I understand that failure to fulfill the obligations of my pro bono placement and failure to comply with the provisions stated herein will prevent further participation in the Pro Bono Program.

I agree that all pro bono work performed for the Suffolk University Law School Pro Bono Program will be under the supervision of an attorney and in accordance with the following terms:

As a student, I understand I am not allowed to engage in the practice of law. I understand that the unauthorized practice of law includes, but is not limited to: representing myself as a lawyer; signing any pleading, legal form, letter, or other document on behalf of a client or my Supervising Attorney; and giving legal advice to a client. I further understand that I may not use Student Practice Rule 3:03 certification to perform pro bono work.

I also thoroughly understand and agree to abide by the rules of ethics and professional responsibility that apply to my Supervising Attorney and specifically agree to the following:

- I certify that I have read and understand Rule 1.6 of the Massachusetts Rules of Professional Conduct regarding Client Confidentiality and I agree to keep all client information private and confidential. I understand that the confidentiality rule applies not merely to matters communicated in confidence by the client but also to virtually all information relating to the representation, whatever its source. I also understand that the duty of confidentiality is permanent and continues after the client-lawyer relationship has terminated and after I cease assistance on the case. I understand that violation of this rule could result in professional sanctions, including an inability to become licensed.
- If a client, my Supervising Attorney or anyone related to my casework calls or emails me, I will return the call or email within 48 hours or sooner if circumstances require.
- If I foresee circumstances in the future that will inhibit my pro bono work, such as an upcoming vacation or exams, I will notify my Supervising Attorney and schedule my time so that my pro bono work and obligations are not adversely affected.
- I will maintain regular contact with my Supervising Attorney and complete all assignments on a timely basis and in a professional manner.

Student's Signature: _____ Date: _____

(Print): _____

Email address: _____

Cell phone number: _____